

APPLICATION FOR EMPLOYMENT

This application form has been designed to tell us all we need to know about you at this stage.

Caraline will process the personal data collected in connection with your application for employment in accordance with the privacy notice accompanying this form. Please complete the form in black ink and block capitals and return it to *Claire Jackson, Clinical Manager, Caraline, Kline House, 13 George Street West, Luton, Beds. LU1 2BJ.*
claire@caraline.com

Post applied for: *Eating Disorder Therapist*

Personal Information

Surname:	
Forenames:	
Title (Mr, Mrs, Miss, etc):	
Previous names (if any):	
Current address:	
Daytime telephone number:	
Do you have the right to take up employment in the UK? If no, please provide further details.	YES / NO
Do you have any unspent convictions? If yes please give details	YES / NO

Dates you are not available for interview	
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Education and qualifications

From GCSE or equivalent to degree level in chronological order

Establishment	Qualifications gained

Postgraduate education or study or any other professional qualifications

Establishment	Qualifications gained

Work experience

Please give details of your last three jobs. Any relevant posts held before then may also be mentioned. Please begin with your present or most recent position and then work chronologically backwards.

From	To	Name and address of employer	Job title, description of duties and responsibilities, reason for leaving and salary on leaving

Other Information

<p>Do you have any other training, qualifications, skills or personal qualities relevant to the post (e.g. knowledge of a foreign language, computer literacy, full driving licence, etc.)?</p>
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Please give details of, and provide an explanation for, any time when you were not either working or in full-time education.

Have you made a previous application to the Company? If so, when was this and what was the outcome?

Please give details of your main extra-curricular activities and interests.

Please use this space to say why you are interested in the post for which you have applied, why you believe you are the best person for the job and provide any other information that may assist your application. *Continue on another page if necessary*

If you are successful, when could you take up your post? How many weeks' or months' notice do you have to give to your current employer?

Referees

Please give details of two referees, one of whom must be your current or most recent employer or, if this is an application for your first job, your school teacher or higher or further education lecturer. Neither referee should be a relative or contemporary.

First referee	Second referee

Declaration

I declare that the information I have given on this application form is, to the best of my knowledge and belief, true and complete. I understand that if it is subsequently discovered any statement is false or misleading, or that I have withheld relevant information, my application may be disqualified or, if I have already been appointed, I may be dismissed.

Signed:

Date: